

Richmond Audubon 2008 Auction and Pot Luck Dinner

November 20, 2008 (Save this date)

At the: Bon Air Community Center (New Location)

This is our **major** fund raiser

We need **lots** of volunteers

By volunteering you will be helping Richmond Audubon fund many very important projects

Please Print:

Name: _____

Address: _____

City: _____

Zip: _____

Phone: _____

Email: _____

I volunteer to help with the following items:

Place an "X" next to the items you are interested in doing

Class A items involves committee work from now until the auction

Donation Procurement

Sponsorships

Live Auction

Silent Auction

Raffle

Publicity

Marketing

Volunteer Management

Planning

Auction Brochure and Flyers

Class B items will start in the fall and continue until the auction

Table Centerpieces

Facility & Equipment

Goodie Bags

Picker-uppers

Silent Auction item inventory and bid sheets

Displays and signs

Class C items are needed only the day of the auction

Setup

Cleanup

Greeters

Registration

Kitchen, Food & Dinner

Refreshment to have during the silent auction

Checkout & Cashiers

Sell wine tickets

Serve wine

Sell raffle tickets

Auctioneer Assistant

Vanna

Other ways to help

I want to be a sponsor

I have a major item or items for the live auction

I have ideas about how to improve the auction, please call

I know of possible sponsors, please call

Other, please provide details

Thanks

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